



Withdrawal of Placement

Phone: 02-64562569
Fax: 02-64571490
Email: admin@smcelc.com.au

Two weeks written notice is required to withdraw your child's placement - this form to be given to the Director or Administration Officer.

Your child needs to attend the centre up to and including the withdrawal date or you will not be eligible to claim CCB and will therefore be charged the full daily fee.

I wish to withdraw my child _____ from the

Snowy Mountains Care and Early Centre on the following days:

effective from (this is your child's last day of Attendance)

I do/do not wish to have my child's name placed on the waiting list for the following days.

MON TUES WED THURS FRI
(Circle as appropriate)

We are always interested in feedback from families. Please indicate the reason for your Child's withdrawal from the Centre. This information will remain confidential.

Name of Parent/Guardian: _____

Signature Of Parent/Guardian: _____